

Evolving Music Education Private Lessons Contract

Payment

Tuition is a flat monthly fee of;

_____ a month. Individual lessons have no exact value. Tuition is due no later than the first lesson of the month. Services may be refused if payment has not been made on time. If a new student begins mid-month the fee will be prorated. Payment should be made in the form of cash or check made out to "Dan Shure". Payment may not be broken into smaller amounts unless prior arrangements have been made.

Cancellations by student.

If you need to cancel a lesson for any reason it must be done as soon as there is a known conflict. A make up will be scheduled if possible and if it meets the criteria of "acceptable cancellations". Refunds are not given for lessons cancelled by a student but a credit towards to next months lesson fee may be applied depending on the circumstance.

Cancellations by teacher.

If I have to cancel a lesson for any reason I will do so as soon as the conflict is known. A make up will be scheduled or a credit of \$24 will be given on the next month's fee. Only in extreme situations where neither of the two are possible, will the teacher grant a refund.

Cancellations by act of nature.

If there is an uncontrollable and unforeseen event that prevents any lesson(s) from taking place, the teacher will contact the student immediately to inform you of any lesson that will not be held. A make-up will be scheduled if possible or you will receive a credit on the next month's fee. Refunds are not given for unforeseen events. Examples of such events would be inclement weather, power outages or local/national emergencies.

Make-Ups

Make-ups WILL be granted for the following acceptable cancellations:

- . Sickness (Notify me as soon as possible by phone)
- . Educational school event such a field trips or science fairs. Must have at least two (2) weeks notice.
- . Band/Chorus Concerts that the student is directly involved in. Must have at least two (2) weeks notice.
- . Special Religious Events that the student is directly involved in (such as a First Communion)

Make ups can NOT be granted for the following unacceptable cancellations:

- . Sporting Events
- . Birthday Parties/Social Events
- . Family Vacations
- . Forgetting a lesson
- . Inadequate notification of a conflict (ie less than two week's notice for band concert)

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Refunds

The only instance in which refunds will be granted will be if the teacher cancels a lesson and a make up lesson or credit on the next month's fee cannot be provided. Though individual lessons hold no exact value, the refund value for one half hour lesson is \$24

Withdrawal from lessons

There is a required minimum of one (1) months notice of intent to withdraw. If a student withdraws from lesson with less than one (1) months notice this may result in a charge for all or part of the next month's lesson fee.

Holidays - *The following days there are no lessons. No make-ups are scheduled for these days:*

January 1st

July 4th

Wed, Thu and Fri of Thanksgiving week.

December 24th through December 31st.

Summer (July & August) Lessons

Evolving Music's lesson schedule continues as normal all year round.

- Please **let me know by June 1st** if you will continue as normal or have any conflicts during July and August.
- If for some reason you have to withdraw for all or part of the summer, a \$50 **non-refundable** deposit is required to reserve your day/time in the fall. This is due by July 1st. You are reserving an exact day and time. If come the fall you can not keep this day/time, it is not guaranteed that there will be an alternative spot for the fall. The \$50 deposit will count towards September's tuition. You do not need to pay this deposit if you are continuing lessons as normal through July and August.

Drop-Off/Pick-Up

Students are to arrive no sooner than five (5) minutes before their lesson time and picked up no later than five (5) minutes after the lesson has ended. If you are running late because of unforeseen circumstance please call at 508-963-4413. Parents are responsible for making sure their child makes it safely from their car to the front door and that the child returns safely to the car and Evolving Music is not liable for any injury or damage that may occur going to/from your car or to your car its self.

By signing this contract I acknowledge that I have read and understand the terms and conditions of this contract. I have a copy of this information for future reference.

Parent(s) Signature _____ Date _____